



DUNROSS CO-OPERATIVE SOCIETY LTD

96 St Anthony Drive, Westmoorings, Trinidad, WI
Tel 637-7241/633-7913 Fax 633-6316 email: office@dunross.edu.tt

Learning for Life

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 42nd Annual General Meeting of the Dunross Co-Operative Society Limited will be held at Dunross Preparatory School, 96A St. Anthony Drive, Westmoorings, on Monday, 4th December 2017 commencing at 5:30 p.m. All members are invited to attend.

Agenda:

1. Opening Remarks by President
2. Consideration of the Minutes of the 41st Annual General Meeting
3. Matters arising out of the Minutes
4. Presentation of Reports:
 - a. President's Report
 - b. Treasurer's Report
 - c. Audited Accounts and Auditor's Report for the year ended August 31, 2017
5. Appointment of Auditors for 2017-2018
6. Proposed Budget for 2017-2018
7. Election of Officers
8. Other Business
9. Closing Remarks

Notes:

1. **Motions**

Members who wish to put forward motions are requested to have them submitted to the Secretary by 12:00 noon on Friday, 1st December 2017.

Bye-law 42(a): "The Chairman of a General Meeting or a Board Meeting may propose any motion without previous notice provided that the majority of the members present agree thereto, and provided further that he shall propose any motion when requested by the Commissioner".

2. **Nominations for Elections**

All members are eligible to hold office as Directors. Any member shall have the right to nominate other members for election to the Board. Nomination forms are available at the Dunross office. Completed nomination forms must be submitted to the Secretary of the Board c/o the Dunross Office, no later than 12:00 noon on Friday, 1st December 2017.

Members wishing to serve on the Board should be committed to attending monthly Board Meetings and undertaking such tasks as might be assigned by the President from time to time. Further details of the Board's role, responsibility and composition can be found at bye-laws 21 through 35.

3. **Retirement of Directors**

Mr. Douglas d'Abadie and Mrs. Alana Haqq have completed two (2) consecutive terms (of three (3) years each) and are therefore not eligible for re-election. Mrs. Tenille Maingot has served a three-year term and has indicated that she will not be seeking re-election. Ms. Wendy Hosein has served two years and has indicated her intention to resign at this meeting.

4. **Annual Report and Accounts**

The Annual Reports and Audited Accounts will be made available before the Meeting.

Wendy Hosein - Secretary
Board of Directors
20th November 2017